



Risk Assessment – School COVID testing site

Why is this document needed: Public Health England and the Health and Safety Executive require this documentation to ensure end to end health, safety and infection control risks for mass lateral flow testing are identified, pre-assessed, managed and monitored regularly.

Date updated: 04.01.2021

COVID testing for staff at students at The Bridge School				
Who needs to know about this risk assessment		Staff	Visitors	Pupils
Hazard identification and evaluation				
Hazard	Associated risks	Mitigation measures		
Contact at the site increasing the risk of transmission of COVID	Transmission of the virus leading to ill health or potential death	<ul style="list-style-type: none"> All coming to the site to be advised in advance not to attend if they have any symptoms of COVID, or live with someone who is showing symptoms of COVID (including a fever and/or new persistent cough) or if they have returned within 14 days from a part of the world affected by the virus or have been in close contact with someone who is displaying symptoms Face masks: Prominent signage reminding attending subjects of the above to be displayed at the entrance to the building. Face coverings/masks to be worn by subjects, at all times, whilst on the premises except for brief lowering at time of swabbing Requirement to wear face covering/mask to be reminded to all subjects in advance of test Compliance with wearing of face covering/mask of all subjects to be visually checked on arrival by staff – pupils at The Bridge School may not be able to wear and tolerate face masks, pupils and families have been advised that although this is preferable we understand the difficulties it produces. All staff and visiting adults always expected to wear face coverings, including contractors and transport personnel. Compliance with wearing of face covering/mask of all adults to be visually checked through building by managers and all other staff Hand hygiene: All subjects to use hand sanitiser provided on arrival and adherence to this enforced by reception staff – Hand sanitiser is available in each classroom, at the entrance of the building, in transport areas and Personal Care areas. Staff are responsible for ensuring 		

		<p>that enough supplies of PPE are available in their classrooms. The testing room consists of three stations where PPE, including hand sanitiser will be available</p> <ul style="list-style-type: none"> • Social distancing: Two metre social distancing to be maintained between subjects with measured floor markings in place to ensure compliance in addition to verbal reminders, if necessary, from reception, queue management and sampling staff. Pupils at The Bridge School are likely to require closer support and for several reasons – behavioural, safety, mobility and wellbeing. Staff within class bubbles will assess risk and support pupils in their bubbles as required. If additional staff are required to assist due to crisis management needs, they will follow all guidelines of wearing PPE and hygiene standards. • A one-way flow of subjects through the building is always to be initiated and maintained. Compliance with this is to be ensured by queue management staff – there is a one-way system in place for the testing room where subjects enter via the corridor and leave via the outside door. • Cleaning: Regular cleaning of the site including wipe down of all potential touchpoints in accordance with PHE guidance. A strict cleaning regime will be implemented between classes accessing the test room. Limited access available to the testing room to avoid any potential cross contamination. The Bridge School have limited the use of it's shared space areas, and have a cleaning regime in place to ensure that any shared spaces are used, in small groups, and have time to be efficiently cleaned between uses. • No physical handing of documents except barcodes • Limited clutter-chairs only on request • Training log to be maintained • Weekly quality audits and review of competency assessments
<p>Contact between those being tested and staff increasing the risk of transmission of COVID</p>	<p>Transmission of the virus leading to ill health or potential death</p>	<ul style="list-style-type: none"> • Staff trained in use of PPE. Expectations are high. • Staff use PPE at all times • Instructions on swabbing and placing swab in test tube followed carefully – those staff supporting with this process have all accessed the NHS guidance training • Those being tested wait away from the staff carrying out the testing - the phone system will be utilised to organise the movement of classes following the rota system. Classes will be informed on times and any changes communicated to avoid any potential gatherings
<p>Contact between subject and sampler increasing</p>	<p>Transmission of the virus leading to ill health or potential death</p>	<ul style="list-style-type: none"> • Those being tested instructed on keeping distance from staff at all times – It is recognised that some pupils at The Bridge School will not be able to conduct the testing independently and will require staff to complete or support the swabbing process for them. Familiar staff will be trained to support these identified pupils in their class bubbles.

the transmission of COVID		<ul style="list-style-type: none"> No pupils will be forced to have a test – dynamic risk assessments must be carried out to ensure that the safety and welfare of the child, and adult support, is appropriate Parents will be informed if pupil does not access test (by Welfare) Use of booths to create distance
Contact between subject and sample testers increasing the transmission of COVID	Transmission of the virus leading to ill health or potential death	<ul style="list-style-type: none"> Named/identified Testers follow training about handling of samples and test kits Those being tested instructed on keeping distance from staff at all times
Contact between samples and sample testers increasing the transmission of COVID	Transmission of the virus leading to ill health or potential death	<ul style="list-style-type: none"> Testers follow training about handling of samples and test kits
Contact between samples and sample testers increasing the transmission of COVID	Transmission of the virus leading to ill health or potential death	<ul style="list-style-type: none"> Staff trained how to dispose of clinical waste safely – healthcare waste bins provided Staff use and wear PPE as instructed
Incorrect result communication	Wrong samples or miscoding of results	<ul style="list-style-type: none"> 2 identical barcodes are provided to subject at check in – adults will support the pupils with ensuring that the barcode remains safe The subject registers their details to a unique ID barcode before conducting the test – adults will need to support the pupils with process Barcodes are attached by trained staff at the sample collection bay Barcodes are checked for congruence and applied to Lateral Flow Device
Damaged barcode, lost LFD, failed scan of barcode	Orphaned record on registration portal and no result communicated to individual	<ul style="list-style-type: none"> Subjects are called for a retest
Extraction solution which comes with the lab test kit	These components do not have any hazard labels	<ul style="list-style-type: none"> PPE: nitrile gloves which meet the Regulation (EU) 2016/425 to be used at all times when handling the extraction solution.

<p>contains the following components: Na_2HPO_4 (disodium hydrogen phosphate), NaH_2PO_4 (sodium phosphate monobasic), NaCl (Sodium Chloride)</p>	<p>associated with them, and the manufacturer states that there are no hazards anticipated under conditions of use as described in other product literature. The risk is of exposure to: eye, skin, inhalation, ingestion, chronic toxicity, reproductive and developmental toxicity, carcinogenicity, and medical conditions aggravated by exposure.</p>	<ul style="list-style-type: none">• Safety glasses with side shields which are tested and approved under appropriate government standards to be worn at all times when handling the extraction solution.• Impervious clothing to be worn to protect the body from splashes or spillages.• Do not let product enter drains• Spillages: wipe surfaces which the solution has been spilt on and dispose of cleaning material in line with the lab's waste disposal procedures• Do not use if the solution has expired• Training to be provided in handling potentially biohazardous samples, chemicals and good lab practice. Adhere to guidelines in these training procedures to prevent improper handling.• Follow procedures provided to mitigate against inhalation, skin contact or ingestion of these chemicals.
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