



Part of UNITY SCHOOLS PARTNERSHIP

## Careers Programme Information and Guidance Policy

Signed:	Hazel Simmons
Position:	Headteacher
Careers Leader:	Emma Byford
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## **INTRODUCTION**

This statement sets out The Bridge School's arrangements for careers education and guidance.

This complies with The Bridge School's legal obligation under Section 42B of the Education Act 1997, which outlines the requirements of schools to ensure there is opportunity for a range of education and training providers to access students in Year 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

## **STUDENT ENTITLEMENT**

Our intention is that pupils are offered a range of qualification and accreditation opportunities which reflect their interests and abilities.

As pupils move towards adulthood, we work with a range of post 16 providers to support their transition when they leave school at the end of year 11. We aim to offer pupils the opportunity to visit providers and develop their understanding of adult life. The Careers programme will complement this and will offer pupils opportunities to meet with a range of different employers and participate in activities and events that broaden their knowledge of different career pathways. This will include options for voluntary work, participating in the local community and opportunities to explore their own personal interests with other people, as we apply the concept of carers in a wide range of contexts.

We work closely with the children, their parents and carers and other professionals to ensure that all children have a meaningful Preparing for Adulthood Plan.

The Careers Guidance provided supports this and seeks to achieve the following objectives:

- Support the school in meeting the eight Gatsby benchmarks for good career guidance as recommended by the Department of Education Careers Strategy 2018.
- Build our pupils confidence and social standing so they feel able to pursue opportunities and experience a broad range of interventions with employers, apprenticeship providers and further education offerings, suited to their individual needs and circumstances.
- Celebrate the achievements and progress that our pupils make throughout their time at the school.
- Support pupils in understanding themselves, their individual strengths, attributes and values and how to apply these to future learning and employment opportunities.
- Support pupils to reach a positive destination in learning or training after Year 11 and how to make informed decisions on the options available, overcoming barriers presented by themselves or others in a proactive and confident manner and to encourage independence.
- Raise awareness amongst employers on the range of skills and attributes of our pupils, and as necessary, support them to educate their employees to

- open doors to potential opportunities.
- Increase the number of pupils able to participate in further education and supported employment.
- To share information with parents, carers and other professionals who support our children.

## **PLANNING AND EVALUATION**

There are a number of methods which will be used to plan and evaluate careers guidance and education, to include:

- Completion of the Compass tool at the beginning and end of the school year, which will be shared with New Anglia Local Enterprise Partnership and the Enterprise Co-ordinator, Governing Body and the School's senior leadership team.
- The publication of the school's career plan on the school website.
- The inclusion of careers education on the school's curriculum overview documents and the published schemes of work.
- The Compass Tracker tool will be used to plan specific school events linked to the careers programme, such as visits to local employers and post 16 providers. It will also include demographic information to enable gap analysis.
- Feedback from parents and carers as part of the parents evening and annual review process. Collaborative work to create a meaningful 'Preparing for Adulthood' document for all children from year 9.
- Assessment of progress made in careers education using the Earwig tool.
- Celebration of our children's achievements through the school newsletter, website, displays and reward system.

## **CURRICULUM PROVISION**

Alongside the published curriculum overviews, schemes of work and accreditation, we will:

Work with local providers to facilitate work encounters for children in year 7 and above.

Provide information and guidance about post 16 provision as part of the 'College Links' programme, which includes visits to different providers and a parents information evening.

Support children to contribute to their 'Preparing for Adulthood' plan which forms part of the EHCP process from year 9, including liaising with parent, carers and other provisions.

Request additional support from careers advisors via the Trust if the need arises.

We work with the New Anglia Local Enterprise Trust to support the quality of our provision and to raise the profile of our learners. Enterprise advisors liaise with the careers leads to enhance our careers provision.

## **SAFEGUARDING**

Our Child Protection and Safeguarding Policy outlines the school's procedure for checking external visitor and arrangements for work encounters. All careers provision must be delivered in accordance with this policy.

## **LINKS TO OTHE POLICIES**

- \* Child Protection and Safeguarding Policy
- \* Curriculum Policy
- \* Provider Access Policy

The Careers Leader at The Bridge School is Emma Byford, her contact details are 01473 556200 or email [emma.byford@thebridgeschool.org.uk](mailto:emma.byford@thebridgeschool.org.uk)